



Seattle Police Department Office of the Compliance Coordinator

To: Merrick Bobb
SPD Justice Department Monitor

J. Michael Diaz
Assistant United States Attorney

Monitoring Team

Seattle City Attorney's Office

Seattle Mayor's Office

From: Bob Scales
SPD Compliance Coordinator

Date: March 29, 2013

Subject: March 29, 2013 – Status Update

Policies Submitted to Monitor and DOJ

The City has completed the final draft of Title 8 through 8.300 – Use of Force, Use of Force Reporting, Use of Force Investigations and the policies are attached. These policies are now ready for review by DOJ and the Monitor. The City is ready and available to meet and discuss these policies. Please let us know when these meetings can be scheduled.

OPA has identified the liaison officers at each Precinct and a memo with the details is attached.

The City has now provided DOJ and the Monitor with all of the deliverables that were scheduled to be submitted by March 31, 2013. We are looking forward to reviewing the draft policies with the Monitor and DOJ beginning on April 1.

Subject	Type	Deliverable	Required Action by Settlement Agreement	Settlement Agreement Paragraphs	Description	Delivered
OPA	Practice	Indentification of OPA Liaison Officers	Identified	168	Liaison officers at each precinct to facilitate OPA matters to ensure quality and timeliness.	3/29/2013
Use of Force	Policy	Weapon Specific Policies	Revise	74-83	Weapon Specific Draft Policies	3/29/2013
Use of Force	Policy	UOF, Reporting and Investigations Draft policy	Revise as necessary	70, 71, 72, 75, 88, 91-125, 127	Use of Force Draft Policy	3/29/2013

Office of the Compliance Coordinator - Staffing

March 27 was Jennifer Albright's first day as our new Strategic Advisor. Jennifer will be coordinating the data initiatives related to the Settlement Agreement and MOU and will be providing reports for the Monitor and the CPC. Jennifer's work will be supported by a Senior Management Systems Analyst. This position was approved by the City Council on March 25. We first advertised for the position in December 2012 and we have decided to reopen the position for new applicants. We plan to have someone hired by the end of May.

Compliance Coordinator – Bob Scales

Bob spent six years as a Deputy King County Prosecutor before moving to the City of Seattle to become the Assistant Director for Public Safety. In that role, Bob supported the City's Racial Profiling Task Force and developed strategies for the collection and analysis of traffic stop data. For eight years Bob worked as a Senior Policy Analyst in the Office of Policy and Management where he created and managed a biennial Community-Police Survey, supported the Police Accountability Review Panel and undertook a wide variety of public safety initiatives and projects. In 2010 Bob was hired by the Seattle City Attorney to be the Director of the Government Affairs Section. Bob is a 1994 graduate of the University of Washington Law School and is a member of the Washington State Bar Association.

Strategic Advisor – Jennifer Albright

Jennifer has worked with law enforcement agencies at the State and local levels developing and implementing large, multi-year citizen surveys, providing quantitative analysis and performance measure support, as well as providing more qualitative appreciative inquiry services through her association with the Western Regional Institute for Community Oriented Public Safety (WRICOPS). Jennifer has served as budget analyst for both the Seattle Police Department and King County Sheriff's Office. Most recently, Jennifer has provided policy analysis support to the King County Department of Adult and Juvenile Detention. In that role, Jennifer helped support the County's successful completion in 2012 of their DOJ compliance monitoring. Jennifer holds a Master's degree in Criminal Justice from Washington State University where her thesis focused on proper implementation of Community Oriented Public Safety, and will complete a PhD in Criminal Justice from Washington State University in 2013.

Administrative Staff Assistant – Celina Villa

Celina joined SPD in 1990 and has worked in a variety of units and assignments within the Department. Celina possess twenty three years of Administrative experience in law enforcement with assignments in Data Center/Records, West Precinct Operations, SPOC (Seattle Police Operations Center), Homeland Security, and 20/20 Unit. Prior to her appointment to the Compliance Coordinator's Office, Celina provided support for SPD's Homeland Security/Metro Special Response Section and participated in Special Event Operations occurring in the City. Celina was also the administrative liaison with WA DC PD in the preparation of the deployment of officers to participate in the Inauguration of President Obama 2009 & 2013. Celina grew up in Seattle, attended Seattle Public Schools and finally Seattle Central Community College. She has lived in Seattle most of her life and has a vested interest in the future of the City and its Police Department.

Senior Management Systems Analyst – TBD

March Events

- Status Conference with Judge Robart (March 12) – Monitoring Plan is approved.
- New Strategic Advisor 2 (Jennifer Albright) begins work in Office of the Compliance Coordinator (March 27).
- City Council Actions
 - Monitor Team briefs the City Council (March 11)
 - Seattle's Community Police Commission appointees are confirmed by the City Council (March 18)
 - Three staff positions for the CPC are approved (March 25). See attached legislation.
 - Council approves legislation to create four sworn and three civilian positions and funding for three other positions dedicated to Settlement Agreement implementation. (March 25). See attached legislation.
- The SPD Compliance Coordinator Bob Scales and Assistant Chief Mike Sanford travelled to Los Angeles to meet with Gerald Chaleff LAPD and Merrick Bobb and Connie Rice. (March 18-20).
- Monitoring Team Site Visit – Chris Moulton – CIT Ride-Along, South Precinct 3rd Watch Ride-Along, Discuss community surveys with Bob Scales, RMS/Versadex training with Randy Kyburz (March 25 to 28)
- Meeting regarding Citrus Update with A/C Reed, Ian Warner, Peter Ehrlichman and Chris Moulton (March 26)
- Use of Force Review Board meetings every Tuesday

Materials Provided to DOJ

- Henry Lee Sr. File to DOJ (via the City Attorney's office March 19)
- Significant Incident Reports (SIR) provided to Monitor Team
- Chief's Daily briefs provided
- Remote access provided to the Monitoring Team to all folders on the S: drive
- OPA begins converting closed files into electronic (.pdf) format. Access to those files is provided to the Monitoring Team on the S: drive.